

LOCAL EMERGENCY PLANNING COMMITTEE
Knox County EMA- 301 Park St.-Rockland, ME 04841
Web Site: www.knoxcountymaine.gov/ema

6/6/17 LEPC Meeting

The meeting was called to order at 1032 hrs. by Ray Sisk, Treasurer at Knox County EMA Office.

Meeting Attendees:

Ray Sisk	Knox Cty. EMA Director	Linwood Lothrop	KRCC- Director
Laurie Beckwith	PBMC	Robert J. Williams	ME DEP
Peta vanVurren	RDNA	Chris Whytock	Rockland Fire Chief
Andrew Hart	Knox County Administrator	Donna Allen	Knox EMA

We started off by going around the room and introduced them. The minutes of the LEPC minutes for 5/2/17 were approved by Linwood Lothrop and seconded Laurie Beckwith with corrections. All were in favor.

Secretary's Report:

Correspondence:

Emails from Faith Mayer: Tier 2 Facilities with Off Site Consequences; Ammonia Training;
Ammonia Training Safety Day

Tier 2 Reports received: See attached list

Emails from SERC: FW: CSB Releases Final Report into 2015 Explosion at ExxonMobil Refinery in Torrance, Ca; Revised Expenditure Guidelines for HMEP funding; Extended life on certain SCBA bottles and testing procedures for extending the life; Pipeline Safety Awareness training; FW: [serc_terc_monthly_update] June 2017 Edition

Treasurer's Report:

Received April 2017: LEPC Grant Reimbursements: LEPC Stipend: \$1151.46; Interest April 2017 - \$21.22; HM8073-\$2597.44; HM8075 \$675.00

Received May 2017: LEPC Grant Reimbursements: Interest May 2017: \$19.04; HM8073-\$1705.12; HM8075- \$11789.34

Bills pd. out in April 2017: Personal Services: \$304.11; General Operating Expenses: \$58.69; HM18049- \$17.22; HM8073- \$2085.99; HM8075- \$780.33.

Bills pd out in May 2017: Personal Services: \$327.52; General Operating Expenses: \$58.69; HM 8049- \$406.90; HM 8073 -\$2069.24; HM8075-\$1662.90

LEPC Operational Fund balance as of April 2017	\$ 852.50
Grant and other fund balances as of April 2017	<u>\$ 92604.15</u>
Total balance in checkbook as of April 2017	\$ 93456.65

Laurie Beckwith made the motion to accept the report and Linwood Lothrop seconded the motion. All were in favor.

Training & Exercises updates:

Training updates: *Knox County LEPC has \$6,197.46 available for responder/facility HAZMAT/Chemical Safety related training for the period Jul 1, 2015 thru Jun 30, 2016.*

ICS 402 – ICS Overview	Knox County EMA	30 Aug 2017 Noon & 5 PM
Interview & Forensic Statement Analysis Training	Knox County EMA	Sept 26-Sept 28, 2017
Law Enforcement Ex	PBMC	June 19, 2017

Exercises

Pen Bay Active Threat Series	In-planning stages for 2017	
Fire and Ice Exercise Series	June 22, Sept 21 and Oct 26, 2017	MEMA and possible all counties and some towns.

New Business:

- **Finalize LEPC Budget and workplan for SFY 18:**

Workplan- The workplan and budget were discussed and motion was made to accept by Ray Sisk and seconded by Peta vanVuuren. All were in favor. The only addition to the workplan was the 3rd bullet (Train additional/new staff to support LEPC reporting, contingency and emergency planning. Participate in Tier II and CAMEO/MARPLOT workshops as available.)

Small Biz Hazardous Material disposal coordination (Peta and Donna). Peta and Donna will begin this project right after the meeting and will report back at the next meeting.

Old/Miscellaneous Business:

- Knox County Mutual Aid Association Status – We have received the Invoice from the Knox County Mutual Aid Association. This invoice has been forwarded to the Finance Department for payment.
- Next regular LEPC meeting will be August 1, 2017 at 10:30 AM

Peta vanVuuren made a motion and Linwood Lothrop seconded the motion to adjourn. All were in favor.

Meeting Adjourned: 11:02 AM.

Respectfully submitted,

Donna Allen
LEPC Secretary